



**BELCHERTOWN SCHOOL DISTRICT
FINANCE & BUDGET SUBCOMMITTEE MEETING
September 28, 2015**

PLACE: Swift River Elementary School Library
TIME: 4:30 pm

SUBCOMMITTEE: Dr. Thomas Laughner, Chair, Dr. Michael Knapp, Member

ADMINISTRATION: Karol G. Coffin, Superintendent of Schools, Edward Dunn, School Business Manager; Brian Cameron, Asst. Superintendent/Director of SSS

VISITORS:

Minutes

- I. Call Subcommittee Meeting to order
Dr. Laughner called the meeting to order at 4:30 pm.
- II. Public comment regarding items on the agenda
There were no public comments regarding items on the agenda.
- III. Subcommittee meeting minutes for approval
 - A. Minutes of August 3, 2015
Motion: Dr. Knapp moved to approve the August 3, 2015 minutes as amended.
Second: Dr. Laughner
Vote: 2,0,0
Discussion: Dr. Laughner noted Section III the motion should read "Dr. Knapp moved to appoint Dr. Laughner as the chair."
- IV. Items for discussion and action
 - A. Procedures for Student Activity Accounts
Motion: Dr. Knapp moved to recommend procedures for student activity accounts to the full committee.
Second: Dr. Laughner
Vote: 2,0,0
Discussion: Mr. Dunn presented the procedures. These were last updated July of 2008. Mr. Dunn spoke to the updates in the document. Each school's student account is overseen by the school principal. Each account has multiple sub-accounts. These accounts are audited every 3 years by an outside auditor.

B. FY16 Summer Budget Adjustments

Mr. Dunn presented the summer budget adjustments. Dr. Knapp questioned the new hires. Mr. Dunn clarified the budget adjustments for new hires.

V. Subcommittee correspondence

A. Agenda, September 28, 2015

B. Minutes of August 3, 2015

C. Student Activity Accounts Procedures for Operations

D. FY16 Summer Budget Adjustments

VI. Adjourn

Motion: Dr. Laughner moved to adjourn at 4:50 pm.

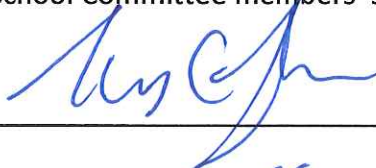
Second: Dr. Knapp

Vote: 2,0,0

Respectfully submitted by,

Ramona Griffin
Non-Confidential Recording Secretary to the School Committee

School Committee members' signatures:


_____, Thomas Laughner, Chair


_____, Michael Knapp, member

The mission of the Belchertown Public Schools is to ensure that every student meets with success every day. To that end, we pledge to ensure that we have rigorous, standards-based curriculum; instruction designed to meet the needs of diverse learners in every classroom; and access to the global learning community via state-of-the-art technology in schools that are communities of respect and civility for all.

2011-2015 Strategic Plan Goals (adopted by the Belchertown School Committee, 3/1/11):

- Goal #1: To have guaranteed (standards-based and implemented by all), viable (doable and accessible to every student), seamless K-12 curriculum in every content area.
- Goal #2: To have rigorous (standards-based), relevant (grounded in 21st Century skills), differentiated instructional practices with the ability to access the global learning community via technology available to every learner.
- Goal #3: To implement a plan to ensure that our students understand the importance of acceptance, tolerance, and respect supported by all adults in the community.

The Belchertown School Committee conducts its business in open session pursuant to Chapter 30A, Section 21 of the Massachusetts General Laws. The public is welcome to comment only on items on the agenda for this meeting as noted above. If you wish to address the School Committee regarding an item not on the agenda for this meeting, please contact the Superintendent of Schools at 413.323.0423 or via email at superintendent@belchertown.org to determine the best way to address your concerns (see [School Committee Policy BEDH](#)).