



**BELCHERTOWN SCHOOL DISTRICT
FINANCE & BUDGET SUBCOMMITTEE MEETING
February 17, 2016**

- PLACE:** BPS Central Office
TIME: 4:45 p.m.
- SUBCOMMITTEE:** Dr. Thomas Laughner, Chair; Dr. Michael Knapp, Member
- ADMINISTRATION:** Ms. Karol G. Coffin, Superintendent of Schools, Mr. Edward Dunn, School Business Manager; Mr. Brian Cameron, Asst. Superintendent/Dir. of SSS

AGENDA

Pledge of Allegiance

- I. Call Subcommittee Meeting to order
- II. Public comment regarding items on the agenda
- III. Subcommittee meeting minutes for approval
 - A. Minutes of December 14, 2015
- IV. Items for discussion and action
 - A. First reading of petty cash guidelines
 - B. Fiscal year 2017 budget – discussion of reductions
 - C. Fiscal year 2016 budget transfers
 - D. Communication plan
- V. Subcommittee correspondence
 - A. Agenda, January 26, 2016
 - B. Minutes, December 14, 2015
 - C. Petty cash guidelines
 - D. FY 2017 budget document
 - E. Fiscal year 2016 budget transfers
- VI. Adjourn

Belchertown students, both individually and collaboratively, will be innovative thinkers, problem solvers and unique, creative contributors to their community and the world.

The Belchertown School Committee conducts its business in open session pursuant to Chapter 30A, Section 21 of the Massachusetts General Laws. The public is welcome to comment only on items on the agenda for this meeting as noted above. If you wish to address the School Committee regarding an item not on the agenda for this meeting, please contact the Superintendent of Schools at 413.323.0423 or via email at superintendent@belchertown.org to determine the best way to address your concerns (see [School Committee Policy BEDH](#)).